



Capitol Art Field Trip Grants Application Preview

This document is a preview of the grant application. It is meant to be used for reference only and cannot be submitted as an official grant application. All grant applications must be submitted by your organization's Grant Contact through the grant portal at arts.ok.gov.

Project Information

- 1. What date is the scheduled field trip?** The confirmed field trip date was emailed to you when you scheduled your tour online. If you haven't scheduled your tour yet, please visit <https://arts.ok.gov/tours/>.
- 2. What time is the scheduled field trip?** The confirmed field trip time was emailed to you when you scheduled your tour online. If you haven't scheduled your tour yet, please visit <https://arts.ok.gov/tours/>.
- 3. How many students will be attending the field trip?**
- 4. How many adult chaperones/teachers will be accompanying students on the field trip?**
Note: There must be at least two adult chaperone/teacher for every 15 students.
- 5. What grade level(s) will be attending the field trip? Select all that apply.**
 - Pre-Kindergarten
 - Kindergarten
 - First Grade
 - Second Grade
 - Third Grade
 - Fourth Grade
 - Fifth Grade
 - Sixth Grade
 - Seventh Grade
 - Eighth Grade
 - Ninth Grade
 - Tenth Grade
 - Eleventh Grade
 - Twelfth Grade
- 6. What is your method of transportation? Select all that apply.**
 - Official school transportation (school buses, vans, etc.)
 - Rental services (charter buses)

7. Primary Field Trip Contact Information

Name
Title
Email Address
Phone Number

8. Secondary Field Trip Contact Information

Name
Title
Email Address
Phone Number

9. Distance from school site to the Capitol ([2300 North Lincoln Blvd, Oklahoma City, OK 73105](#))

- 0-50 miles from the Capitol: Up to \$400
- 51-100 miles from the Capitol: Up to \$550
- 101-200 miles from the Capitol: Up to \$850
- Greater than 200 miles from the Capitol: Up to \$1,100

Project Budget

Capitol Art Field Trip Grants can be used to reimburse schools for school-approved transportation, drivers, mileage, substitute teachers and additional school support staff. Payments are made on a reimbursement basis after the field trip has occurred and a grant final report is submitted through the grant system. A final budget showing accrued costs will be required with the final report. Maximum award limits are listed above and determined by distance from the State Capitol. Due to limited funding, grants are awarded on a first-come, first-served basis. Please see the Grant Program Guidelines for details on how grant recipients are selected by funding priority.

List full dollar amounts only:

10. \$_____ School-approved transportation, driver, and mileage

11. \$_____ Substitute teacher and/or additional school support staff costs

\$_____ Total Expenses (system calculated)

\$_____ Total Grant Request (cannot exceed the cap amounts above)